



PRIVACY NOTICE
The Mosley Academy
Privacy Notice - Data Protection Act 1998

We **The Mosley Academy** are a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information. If you are enrolling for post 14 qualifications the Learning Records Service will give us your unique learner number (ULN) and may also give us details about your learning or qualifications.

During the course of the school year, we may sometimes wish to take photographs or video children within school or on school trips, either for our own records or for inclusion in our promotional material such as the school prospectus or our website. If you do not agree to this then please contact **Mrs R Carlton on (01283) 239240**.

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you to the Local Authority and the Department for Education (DfE). If you want to see a copy of the information about you that we hold and/or share, please contact **Mr Baxter**.

If you require more information about how the school, Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

www.mosleyschool.com or
<http://education.staffordshire.gov.uk/SchoolAdministration/DataProtectionFreedomInformation/DataProtection/>
<http://www.education.gov.uk/researchandstatistics/datadatam/b00212337/datause>

If you are unable to access these websites, please contact the DfE as follows:

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
Website: www.education.gov.uk
Email: <http://www.education.gov.uk/help/contactus>
Telephone: 0370 000 2288

