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Monday 23rd March 2020

CHILDCARE PROVISION DURING SCHOOL CLOSURE DUE TO CORONAVIRUS

We thank you for being some of the frontline staff conducting important roles in order to keep our country's citizens safe. Like us, you must feel some trepidation in continuing to work with other people who are not isolating and cannot undertake the Prime Minister's directive to stay at home and indeed, caring for some of our most poorly people. We all have to return home from this vital work putting our families at risk and your work is much appreciated.

The following letter forms information and expectations regarding the provision in place for your child in order to keep them and our staff as safe as possible. This provision is available for the children of defined Key/Critical Workers and vulnerable pupils if they are **unable to find any other alternative childcare options. Please do not put your child/family/household at further risk by using this facility unless absolutely necessary.** Children are safer at home in a situation where their social interaction/contact is limited.

If your child attends the childcare you will need to abide by our conditions of use.

Families must complete this registration document and checks (in particular the requirements for what to do with your child's clothing each day) before your child can start – although we hold some of this information at school, we realise that health needs may have changed and emergency contacts altered in light of your work arrangements and plans.

As we are planning staffing on a daily basis, the availability of which may increase or reduce due to staff coming out of and going into self-isolation, please notify us as soon as possible if you require more or less days so we can plan effectively and not over staff.

Additionally, whilst we have offered breakfast club, this may not be sustainable due to staffing and we ask you to truly consider if it is necessary or if alternative arrangements can be made at this time.

We will collect your responses if you have them ready or ask you to complete this form on your child's first day. Thank you for your understanding in this matter. Again I thank you for your responsible imperative role and hope that you and your family stay safe.

Kind Regards

Headteacher

Childcare Registration Form
Corona Virus (COVID-19)

Child's Full Name		
Medical/ Health Needs Medication Needs		
Parent Name(s)		
Emergency telephone number(s)		
Email address(es)		
Emergency contact details	<i>We will telephone each of these people in turn if there is an emergency. If we can't reach you, they may need to make a decision on your behalf about your child.</i>	
	1)	
	2)	
	3)	
	4)	

CONDITIONS OF USE - PLEASE TICK TO SHOW YOU HAVE READ AND AGREED.

Provision

- I understand that the provision is childcare and not 'school' and that whilst we will endeavor to teach planned activities linked to the National Curriculum for the children who are home schooled we note that there is a large range of ages and abilities (age 4 – 11 in one class) and we have a skeleton staff in order to limit staff social contact with others.
- I appreciate that should it become impossible for us to staff the provision due to staff illness or self-isolation, then the childcare will cease with immediate effect and that this may be with very little notice. We will ensure that you are directed to alternative provision as agreed with the Local Authority.
- My child will enter the school through main entrance where they checked in and wash their hands in the toilet basin. Only one member of staff will greet you at this time and they will keep a distance of 2m.
- I understand that no parent will be allowed beyond the office door into the building (unless in a medical emergency).

Health risks

- I understand that the school and parents need to undertake as stringent practice as possible to reduce the risks of transmission of the virus (and other illnesses).
- I understand that the school is a childcare school where my child will play with other children. The school is therefore unable to limit my child's social contact with other children although it will be regularly reinforced throughout the day.
- I understand that the adults working in the school will try to maintain common sense in terms of social distancing whilst working with the children; however, they are caring for the children and therefore may work closer than 2 meters from them.

- I understand that whilst the school will endeavour to regularly clean the areas and resources used and will engage in frequent hand washing, we are unable to guarantee a virus-free school.
- I will ensure that my child has high levels of hygiene and cleanliness to reduce risk of transmission.

Clothing/personal items

- I understand my child can wear non-uniform but will ensure that we will change the children immediately on returning home using the guidance for our staff. My child will have clean clothes each day.

Our school staff are being advised to:

- Wear hair tied up
 - Not wear any jewellery
 - Have a bin liner ready on returning home and changing as soon as entering the house.
 - Take clothes straight to the washing machine but do not put on until hands have been thoroughly washed.
 - Take care not to touch anywhere.
 - Immediately shower thoroughly with soap
- I will ensure they have a coat and a PE kit which will, in particular, also be washed.
- My child will not bring any items to the school from home with them except necessary medication (handed to member of staff on arrival) and their packed lunch.

Medication/Illness

- I will not bring my child to the school if they have any symptoms of coronavirus or if anyone in the household has symptoms. I will isolate my child and the whole household for 14 days if this is the case and will inform the school immediately.**
- If my child has medication for asthma, allergies or other conditions, I will ensure that they have the medication with them every day in a labelled container. I understand that this medication will come home every day (in case the school has to close without notice). It is my responsibility to ensure that the medication is in date.
- I understand that if my child needs any other form of medication, I will need to complete a 'Medication Form' (available from the school office). Administration of medication will need to be agreed by the Headteacher / senior leader on duty.
- I will inform the member of staff on arrival if I have given my child any medication e.g. Calpol, before they come to the school.
- I understand that if my child becomes unwell during their time in the school, they will be immediately placed in isolation (in accordance with government guidance) and I will be contacted and asked to collect them as soon as possible. If I can't be reached, the other contacts given will be called. I understand that the school staff will not have to prove or justify their decision about a child's illness.
- I understand that if my child falls dangerously ill the staff will contact medical services as well as contacting me.

Child's Name:

Signed person with parental responsibility:

Date: